

1099 – Sample Record Layouts

Sponsor 1099 Information file layout:

Field No.	Field Name	Position	Picture	Length	Definition / Values
1	Contract Number	1-5	X(5)	5	Contract Number
2	Semicolon	6-6	X(1)	1	;
3	Contract Name	7-56	X(50)	50	Contract Name
4	Semicolon	57-57	X(1)	1	;
5	EIN	58-69	X(12)	12	Federal Tax Identification Number
6	Semicolon	70-70	X(1)	1	;
7	IRS Name	71-120	X(50)	50	IRS Name
8	Semicolon	121-121	X(1)	1	;
9	IRS Street Address 1	122-171	X(50)	50	IRS Street Address 1
10	Semicolon	172-172	X(1)	1	;
11	IRS Street Address 2	173-222	X(50)	50	IRS Street Address 2
12	Semicolon	223-223	X(1)	1	;
13	IRS City	224-258	X(35)	35	IRS City
14	Semicolon	259-259	X(1)	1	;
15	IRS State	260-261	X(2)	2	IRS State Code
16	Semicolon	262-262	X(1)	1	;
17	IRS ZIP	263-272	X(10)	10	IRS ZIP
18	Semicolon	273-273	X(1)	1	;
19	Revised Date	274-283	X(10)	10	Revised Date (MM/DD/YYYY) **
20	Semicolon	284-284	X(1)	1	;
21	For Future Use	285-349	X(65)	65	
22	Semicolon	350	X(1)	1	;

Manufacturer 1099 Information file layout:

Field No.	Field Name	Position	Picture	Length	Definition / Values
1	P Number	1-5	X(5)	5	P Number
2	Semicolon	6-6	X(1)	1	;
3	Drug Manufacturer Name	7-56	X(50)	50	Drug Manufacturer Name
4	Semicolon	57-57	X(1)	1	;
5	EIN	58-69	X(12)	12	Federal Tax Identification Number
6	Semicolon	70-70	X(1)	1	;
7	IRS Name	71-120	X(50)	50	IRS Name
8	Semicolon	121-121	X(1)	1	;
9	IRS Street Address 1	122-171	X(50)	50	IRS Street Address 1
10	Semicolon	172-172	X(1)	1	;
11	IRS Street Address 2	173-222	X(50)	50	IRS Street Address 2
12	Semicolon	223-223	X(1)	1	;
13	IRS City	224-258	X(35)	35	IRS City
14	Semicolon	259-259	X(1)	1	;
15	IRS State	260-261	X(2)	2	IRS State Code
16	Semicolon	262-262	X(1)	1	;
17	IRS ZIP	263-272	X(10)	10	IRS ZIP
18	Semicolon	273-273	X(1)	1	;
19	Revised Date	274-283	X(10)	10	Revised Date (MM/DD/YYYY) **
20	Semicolon	284-284	X(1)	1	;
21	For Future Use	285-349	X(65)	65	
22	Semicolon	350	X(1)	1	;

** Revised Date- Initial date set to 08/31/2015. Any other date listed represents a 1099 change on the date listed.